



# BAYDONHILL



## Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send it to:

Baydonhill plc  
160 Brompton Road  
Knightsbridge London SW3 1HW

Originator's Identification Number

8 6 1 2 3 0

Name(s) of Account Holder(s)

\_\_\_\_\_

**FOR BAYDONHILL'S OFFICIAL USE ONLY**

Bank/Building Society account number

\_\_\_\_\_

### Instruction to your Bank or Building

Please pay Baydonhill plc Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Baydonhill plc and, if so, details will be passed electronically to my Bank/Building Society

Branch Sort Code

\_\_\_\_\_

Name and full postal address of your Bank/Building

To: The Manager  
Bank/Building Soc \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_ Post Code \_\_\_\_\_

Signature (s)  
\_\_\_\_\_  
\_\_\_\_\_  
Date: \_\_\_\_\_

Reference Number (For office use only)

\_\_\_\_\_

Banks and building Societies may not accept Direct Debit Instructions for some types of account

### This guarantee should be detached and retained by the payer

#### The Direct Debit Guarantee



- This guarantee is offered by all Banks/Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the scheme is monitored and protected by your own Bank/ Building Society.
- If the amounts to be paid or the payment dates change Baydonhill plc will notify you 5 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by Baydonhill plc or your Bank/Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank/Building Society. Please also send a copy of your letter to us.